

ABC CONSTRUCTION BUSINESS SCHOOL

U.S. DOT BONDING EDUCATION PROGRAM



May 14th - July 30th
 Thursday evenings
 2:30 – 4:45 p.m.
 ABC Zoom Room

\$499 per company
 \$299 ABC member companies



COURSE DESCRIPTION

The goal of the 12-week program is to provide instruction in the skills it takes to run a successful construction firm and an opportunity to meet others in your industry. This comprehensive collection of session topics is designed to help contractors face the competition, embrace daily business challenges, and collaborate with industry peers.

SCHEDULE

Session 1	May 14, 2020 Financials Bookkeeping Business Taxes and Financials	Session 7	June 25, 2020 Estimating What is a Take-Off? Generating a Cost Estimate
Session 2	May 21, 2020 Bonding and Insurance Bonding Business Insurance		July 2, 2020 Independence Day Break No Class
Session 3	May 28, 2020 Human Resource Recruiting, Retaining and Motivating Employees Human Resource (HR) Policy and Compliance	Session 8	July 9, 2020 Estimating / Marketing Finalizing Your Bid: Overhead & Profit Margins Marketing and Presenting Your Business
Session 4	June 4, 2020 Safety Training and Education Safety Training and Education (OSHA/WISHA)	Session 9	July 16, 2020 Legal Dispute Resolutions Contract Provisions
Session 5	June 11, 2020 Business Operations Blueprint Reading Planning Scheduling/ Workflow	Session 10	July 23, 2020 Business Operations Capability Statements Business Planning
Session 6	June 18, 2020 Bidding Review Bid Advertisements Bidding the Right Project for Your Co. - Job Selection	Session 11	July 30, 2020 Project Management and Construction Panel Managing Multiple Projects Managing through / out of a Recession Panel



INFORMATION

Registration includes a PDF copy of ABC's Emerging Contractor Manual.

Class registration is per company with no more than two individuals from that company attending each session. This limit is requested to ensure personal attention and encourage camaraderie. One individual per company **must** be able to attend **every** class. All companies who have successfully completed the course will receive a Certificate of Completion.

After graduation, other resources will be available such as a Mentor - Protégé Program, business roundtables, construction association resources, and support to help you continue to utilize your new skills.

The course will run for two hours and fifteen minutes each night with breaks and an opportunity for Q&A at the end of every session.

CONTACT

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REGISTRATION FORM

Company Name _____ Years in Business _____

Type of Company _____

Attendee Name _____ Phone _____

Email _____

Attendee Name _____ Phone _____

Email _____

*Please e-mail completed form to any contact listed above
or register online at www.abcwestwa.org*