



**McBride Construction
Resources Incorporated**

Insurance Repairs and all
phases of commercial and
residential construction

Seattle

15100 8th Ave SW
Burien, WA 98166
Tel: 206-283-7121
Fax: 206-284-5670
Contractor # MCBRICR099JZ

Portland

5291 NE Elam Young Pkwy, #120
Hillsboro, OR 97124
Tel: 503-844-4250
Fax: 503-844-4207
Contractor # 59196

Website

www.mcbrideconstruction.com

Email

Info@mcbrideconstruction.com

Long Distance

1-800-676-5053

ESTIMATOR/PROJECT MANAGER

Job Summary: The Estimator is a critical position within the company. Estimators are responsible for evaluating bid specifications and drawings ensuring that all information about the project is complete to successfully estimate and win the project. Estimators work closely with the Production teams, following up on bids and budgets, and oversees the high-level management of the project to completion.

Duties/Responsibilities:

- Oversee the construction project from start to finish.
- Perform a key role in project planning, budgeting, and identification of scope and resources needed.
- Create the teams, develop the objectives/goals of each, and assign individual responsibilities.
- Project accounting functions including managing the budget, tracking of team expenses, and minimizing exposure and risk in the project.
- Ensure the construction activities move according to predetermined plan.
- Experience with Xactimate, estimating insurance losses, emergency, and repair/remodel services.
- Develop scopes of work for residential and commercial losses due to water, mold, fire, and other insurance associated losses.
- Price and estimate remodels, capital projects, tenant improvements, as well as other types of construction projects.
- Must be comfortable selling property repair services and communicating with insurance adjusters and customers.
- Must be available after hours and weekends for emergency services from time to time.
- Negotiate estimates with clients and insurance professionals to develop an agreed scope.

Required Skills/Abilities:

- Must be attentive to detail.
- Strong Time Management Skills.
- Self-starting and motivated.
- Able to juggle multiple tasks/projects at once.
- Strong sales and negotiation skills.
- Working knowledge of residential and commercial construction.
- Proficient in Xactimate and working knowledge of Windows Office/365.
- Solid computer/technology skills.



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Education and Experience:

- Claims experience preferred
- History of experience in construction
- HS Education or higher – Bachelor degree preferred

Physical Requirements:

- This position requires frequent walking, standing, bending, and reaching.
- Prolonged periods of sitting at a desk and working on a computer.
- Must be able to navigate the jobsite and must follow all Company safety requirements in the office and on the jobsite.

** This list is illustrative only and is not a comprehensive listing of all functions and duties performed.