



**McBride Construction
Resources Incorporated**

Insurance Repairs and all
phases of commercial and
residential construction

Seattle

15100 8th Ave SW
Burien, WA 98166
Tel: 206-283-7121
Fax: 206-284-5670
Contractor # MCBRIC099JZ

Portland

5291 NE Elam Young Pkwy, #120
Hillsboro, OR 97124
Tel: 503-844-4250
Fax: 503-844-4207
Contractor # 59196

Website

www.mcbrideconstruction.com

Email

Info@mcbrideconstruction.com

Long Distance

1-800-676-5053

CONSTRUCTION SUPERINTENDENT

Job Summary: The Construction Superintendent will oversee all phases of a construction project.

Supervisory Responsibilities:

- Approves timecards and requests for time off.
- Prepares work schedules and assignments.
- Communicates and enforces safety procedures and site rules.
- Oversees the scheduling and communication with subcontractors and vendors.

Duties/Responsibilities:

- Develops a schedule and cost-effective plan for completion of an assigned project.
- Collaborates with other staff to create preconstruction estimates and budgets for materials and labor.
- Coordinates and schedules the work activities of tradespeople, professionals, and laborers.
- Regularly inspects work for quality and timeliness; prepares and provides progress reports to owners and architects; makes recommendations for necessary modifications.
- Collaborates with architect, engineer, attorney, and other pertinent stakeholders to ensure specifications, zoning requirements, and other regulations are met.
- Ensures specifications and regulations outlined in architectural and engineering plans are followed.
- Obtains required permits and licenses; executes construction contracts according to terms of agreement.
- Monitors budget throughout the project and communicates variances as they occur.
- Maintains records related to costs and inventory.
- Addresses any safety violations or other deficiencies.
- Performs other related duties as assigned.

Required Skills/Abilities:

- Good verbal and written communication skills.
- Proficiency with spreadsheets, purchase order systems, email and other construction related software.
- Ability to work under pressure.
- Ability to oversee and coordinate a variety of people in different roles.



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Required Skill/Abilities Cont.

- Ability to read, understand, and execute blueprints, drawings, and plans.
- Proficiency with spreadsheets, email and other software used in construction.
- Extremely detail oriented.
- Understands the sequencing of work and the strategy of creating project schedules.
- Thorough understanding of legal requirements relating to construction and building sites.
- Thorough understanding of quality building practices.
- Ability to quickly identify problems and efficiently solve them.

Education and Experience:

- Associates degree in Construction Management or similar, or Journeyman status in a building trade with no less than 5 years of progressive responsibility supervising construction.
- At least ten years of experience in the construction industry with a residential/commercial and/or institutional general contractor engaged in general building.
- A demonstrated understanding of construction means, and methods, associated with the renovation and construction of residential/commercial buildings.
- A working knowledge of civil, architectural, mechanical, and electric work.
- Effectively communicate both in the English written and spoken word.
- OSHA 10.
- Current safety credentials to include 1st Aid and CPR.

Physical Requirements:

- Must be able to access and navigate all areas of the construction site in all types of weather.
- Must be able to lift up to 40 pounds at times.

** This list is illustrative only and is not a comprehensive listing of all functions and duties performed.