



## **INSTALLER JOB DESCRIPTION**

### **OVERVIEW**

Creoworks is a family-owned manufacturer of custom products and spaces. We are 30 people strong with a vibrant culture which relies on individual performance and collaboration. Each person is an incredibly important part of Creoworks' success and our collective enjoyment of work. We love what we do!

### **ROLE**

Highly skilled in the craft of installing prefabricated wood and metal products. Our Installers will utilize their extensive knowledge to facilitate our installation processes from start to finish. They will individually represent Creoworks, as well as being able to lead a crew, through each in-house or onsite installation. They can clearly communicate issues that arise and help troubleshoot as needed. This position requires high attention to detail and the abilities to work well with a team along the way.

### **MAJOR DUTIES AND RESPONSIBILITIES**

- Excellent understanding of carpentry techniques and methods of installation and construction
- Leverage/read drawings, blueprints, sketches, and installation aids to ensure accurate execution
- Oversee/manage execution and quality control for crew at installation
- Inspect finished product for deficiencies, review job sites for issues, and ensure dimensions are to specification
- Utilize a variety of hand tools to cut/shape/modify and install finished wood/millwork and metal products
- Perform work as directed/assigned and maintain a detail-oriented attitude
- Ability to work with team members to assure adequate and timely completion of projects
- Comfortable communicating with jobsite GC superintendents and foreman, and the ability to interact and work together with other trades for overall success
- Report field updates / changes / progress to Operations Director

### **MINOR DUTIES AND RESPONSIBILITIES**

- Maintain organized and clean work area, taking proper care of all equipment and facilities
- Wear appropriate PPE as required, including safety glasses, face shields, gloves, respiratory protection, etc.
- Participate in training and development program for employees, as appropriate
- Manages intake of material, notifying supervisor/project manager of damaged products or material in a timely manner
- Demonstrate effective team member skills with open and positive communication regarding production, safety, and quality issues
- Maintain SDS log

### **PHYSICAL REQUIREMENTS**

- Repetitive use of hands for simple grasping, pushing, pulling, and fine manipulation
- Ability to perform multiple tasks that require extensive physical labor, including lifting, climbing, bending, twisting, and operating handheld finishing tools
- Have excellent hand-eye coordination, be able to move their hands quickly, and be able to grasp and assemble objects with hands
- Must have the ability to read blueprints and see details at close range, as well as from a distance. When operating machines, they must be able to see the gauges and dials to make sure everything is functioning properly and be able to perceive how near or how far to move equipment.
- Be in good physical condition and have the strength and endurance to complete installations efficiently and safely (ability to lift 50 – 75 lbs.)

### **EXPERIENCE REQUIREMENTS**

- Requires field knowledge of metal and woodworking techniques and associated equipment
- Experience working in custom installation of both wood and metal products
- Experience with high-end furniture, cabinetry, architectural pieces a plus
- Ability to work independently or lead a team of installers
- Must be self-motivated and possess excellent time management skills
- Clean driving record required

### **GOALS**

- Maintain track record of no accidents- assisting other team members to work safely
- Clearly communicate questions and issues that arise to direct supervisor, providing possible solutions with each issue
- Further develop artisan skills, learning new techniques, product applications, and equipment maintenance
- Self-manage and accurately complete projects on time